

Please Take note

Do not Lock this file or save as PDF format, document need to upload and submission to government agency for pre-approval.

Please read the following terms and conditions before submitting your registration.

Your completed registration indicates you have read and understand the terms and conditions, acknowledging your acceptance of these terms and conditions.

Pre-Course Terms

Funding course subsidies pre-approval is only for age 21 years old and above for all Singapore Citizen & Singapore Permanent Residence (PR). We encourage you to organize a group of 4 / 6 / 8 learners to form a private class with your love one / family members / colleague / friends / etc..

Step 1

Require estimate 48 hours working day to seek pre-approval to create course date for public class run intake

Require estimate 48 hours working day to seek pre-approval to create course date for group class run intake

Require estimate 48 hours working day to seek pre-approval to create course date for organization class run intake

Step 2A

Require another estimate 48 hours working hours to seek pre-approval course subsidies / training grant whether learner eligible for pre-approval with grant amount.

Please ensure learner detail information are fill in completely and correctly before submission.

Kindly send us a clear soft copy of your relevant valid certificate or expired certificate if any.

Submit a clear soft copy of learner personal colour picture/photo for Certificate Printing.

Picture/photo are advised in Jpeg format passport size / within 6cm by 6cm / snap a picture from smartphone.

Picture/photo file name SAVE as NRIC/PP/Fin/ID Number.

Step 2B

Submit course registration form and scanned relevant supporting documents, **email us at course@1st.sg or Whatsapp us @ 88221128**

Any missing or incorrect information may cause delay or disapproved, and re-submission will cause delay, as administrative charges might apply.

We will not be responsible for any certificate delay if information submitted wrongly, or missing photo printed in certificate as not submitted or delay in submission after class end.

Please take note, all funding course certificate, we have to upload learner result and attendance after the course end within 2 weeks.

A Training Result Slip Certificate will issue to learner after authorities acknowledge and process for verification.

Once authorities had verified and fully approval, hard copy ID card certificate will registered mail out to you or self collect.

Kindly contact SSG at 67855785 if you need the approval to be expediated.

Step 3

Proforma invoice will send to learner confirmation the course and process payment to confirm learner seat and class arrangement.

To confirm the course registration and seat reservation, payment first-come-first-served basis of the course fees must be made before the commencement date.

Corporate clients are advised to make advance payment or within 10 days after course starts to ensure eligibility of course funding.

Step 4

Payment Modes

- o Using PayNow to UEN: 201500607E
- o or Using Pay via bank transfer DBS Current Account – “106-903933–9” 1ST AID & HEALTHCARE PTE. LTD.
- o Or using learner SkillsFuture Credit to deduct payment as invoice show

Kindly indicate Invoice number and notify us, so we can send you class confirmation once payment is received.

Learner's Guide

1. Participants are encouraged to reach at least 10 minutes before the course begin.

2. Participants, who are late for more than 15 minutes from the stated starting time, will not allowed to join the lesson / course and considered as absent.

Reschedule of lesson / class within a month and additional administrative charges will apply, course fees will not be refunded.

3. Participants are advised to be in appropriate and comfortable attire, as to allow unhindered movement during the practical session.

Female Learner are advised to wear pants or slacks.

4. Install and activate Singpass App on your smartphone before class commences for taking class attendance. Failing to do so will result in training grant rejection and participant is required to pay for full course fee

Medical fitness:

1. Pregnant women are strongly discouraged from activity in CPR & Choking practice due to safety reason.

2. Learner must be medically fit to perform CPR (resuscitation); no others history or underlying medical heart and lung conditions or any disabilities / problems area such as knee, spinal or joints injury history that prevents from performing effective CPR (resuscitation).

3. Learner with health condition(s) are to be certified fit by their own doctor(s) before the course commences.

4. If unsure on your health condition, kindly consult doctor with medical report before registered course.

5. 1ST Aid & Healthcare Pte Ltd shall not hold any responsibility for any injuries sustained during the course.

Learner must achieve

80% attendance for entire lesson hours / per module / per subject,

100% attendance in CPR session

100% attendance in AED session

100% attendance in Practical session

100% attendance in Safety topics / session if any,.

100% attendance in Theory online session